

Minutes of Board Meeting Unit 361

Date: March 3, 2018

Location: Denver Metro Bridge Club

Time: 9:50 AM

Attendees: Margaret Devere, Wayne Eckerling, Rick Gardner, Dan Marthaler, Vard Nelson, Nancy Rassbach, Pam Root, Mary Ann Rose, Rob Vetter
District 17 Representatives: Jerry Ranney
Ethics: Susan Grauer
Legal Counsel: Penny Coffman

The meeting was called to order by President Rick Gardner.

Minutes: Minutes from the February meeting were approved.

Action Items Review:

- Rick Contracts with Jeffco have been signed through 2019 for the same rental fee. Contracts for 2020 will need to be reviewed in June or July.
- Rob There were several technical difficulties with adapting our Regional flyer to the format required for the online Forum publication. In particular, pictures need to be adapted to four different sizes (including two that are used only by older devices) to meet the new requirement. Rob will meet with John Grossman to determine if there is an easier way to format our flyers.
- Nancy Name tags are currently provided by the Unit for all new life masters. However, there was discussion that some players may already have name tags, and that the current name tags are difficult to read. Margaret agreed to review format options for name tags in April.

The board discussed the use of Chris Champion's site to determine the winner of the Colorado Victory Trophy. The current list appears to be inaccurate, but it is felt that Chris is interested in providing an accurate accounting that can be used for presentation of the trophy. Margaret will discuss the requirements with Chris.

The Front Range Challenge Trophy is currently in Jim Calhoun's possession. It is expected that Bill Michael can provide information needed to engrave the 2014 results on the trophy at the Sectional, and that Jim will handle having the trophy engraved. It was suggested that the permanent location of the trophy be at the Denver Metro Bridge Club.

It was noted that Steel Images engraves new trophies but does not provide a service to engrave existing trophies.

Vard Noted that the March Sectional conflicts with the National. It was mentioned that due to the number of tournaments and conflicts, this happens relatively frequently. The Sectionals are currently scheduled 5-7 years in advance. The board could look at changing the schedule at some point in the future.

Vard now has a driver to allow photos of winners to be printed.

Margaret Directory has been sent to the printer. The printing costs will be under \$2000, of which slightly more than \$1000 is defrayed by ads. The new directory will contain phone number and email address instead of mailing address. Directory cover is bright purple. The directory is expected to be ready prior to the Sectional and will be delivered in 15-20 boxes. Wayne and Rob agreed to help pick up and transport the directories to the Sectional, where club managers and others can collect directories for their clubs

Regional Preparation:

Wayne discussed the current status of preparation for the Regional. As of February 27 there have been 482 rooms booked out of our commitment for just over 500.

The flyer has an incorrect number for booking rooms, but the correct information is in the Forum ad and on the website.

Complimentary rooms will be provided for Dan, Vard, Wayne, and Jerry.

Supplies for the tournament will be delivered on Monday, with setup on Tuesday morning at 9. Jerry, Wayne, Vard, and Bob will assist with setup, and Mary Ann agreed to clean the tables.

We need to provide a room for Robb Gordon, national recorder, to host a town hall presentation.

This will be one of the third floor rooms, which have not been used recently for the tournament. Robb will also need a projector; this will be handled after the technical requirements are determined.

Becky Rogers will head a Customer Service Department/Help Desk for complaints or suggestions. A space will be provided outside the main ballroom or in a small I/N room.

Due to issues with the food at previous ProAm events, it was decided to provide each player with two \$5 coupons which they can use for drinks after the game or for any other item during the tournament. Prizes will be a choice of free plays or "play with a pro."

Betsy Wilson has agreed to coordinate baked goods for the Charity Pairs event(s). As coordinator she will nominate a charity, which needs to be approved by the board.

There was discussion around banners and other signage to assist players in finding the

events. Jerry agreed to discuss event room scheduling with Gary Zeiger with the hope that we will have enough advance notice to provide signs. Jerry, Wayne, Vard, and Bob will check out the hotel to determine sign locations in the near future.

It was noted that the Purple Pass (credit card facility) will require an internet connection. Based on internet availability the option may be available at limited locations at the hotel.

It was decided that coffee will not be provided at the playing site for evening events.

A full menu will be available at the bar between 4 and 6:30 PM.

There may be photos taken of events, etc. for use in future ads.

Margaret researched the possibility of doing a hard copy of only the first day's bulletin, but the cost of a single day is prohibitively expensive, so Margaret volunteered to do the job. She asked that the welcome and closing letters, restaurant lists, partnership, and photography times and location be made available to her as soon as possible prior to the tournament for the bulletin.

March Sectional Preparation:

A separate selling area for 299ers is not feasible, as that would require another director. However, a separate playing area should be available. There will be \$2 coupons available to apply to the April I/N tournament.

Non ACBL members will not be permitted to play at the tournament, per ACBL policy. Players can purchase a monthly membership for \$7.99.

The following people agreed to perform tournament "close down" (calling Jeffco to indicate that the event has concluded):

Friday: Mary Ann

Saturday: Rick

Sunday: Dan/Bob

Flyers will be available for the July Sectional.

July Sectional Discussion:

Rob presented two drafts for July flyers. It was determined that the Friday night event remain as TBD. The group agreed to changing the 299er events to NLM events, with a maximum masterpoint total of 500. It was decided to offer a "beginner" game for players with fewer than 20 masterpoints at 10 AM on Friday and Saturday, with a discussion of hands after the 10:00 game.

It was decided to offer an open pairs event at 1:30 PM on Sunday for players who do not want to play in a team event.

Mentor/Coaching Program:

Mary Ann agreed to email potential mentors. It was decided that anyone with over 1000 masterpoints could be recruited as a mentor, as some less experienced players could potentially benefit from a less experienced mentor.

Once the list of mentors is available, mentees will be able to select a mentor of their choice, with an option of 1 to 6 sessions. Mentors are free to reject a potential mentee.

Other Websites:

Rick reviewed some other unit websites and noted that they were superior to ours. However, revamping the current website is a major undertaking.

Person of Record:

Margaret proposed a new adjunct (non-voting) board position, "person of record." This position would be responsible for domain name registration/ownership, website server space rental, and other similar duties. The board will reimburse this person for fees paid. The position should be filled by someone who is expected to be available for several years. It is recommended that corporate/registration/fees could also be managed by this person. Attendance at board meetings is not required.

A motion to create this position was made, seconded, and approved. Penny agreed to perform this function in addition to her other duties.

Bidding Box Refresh:

A gathering to update bidding boxes will be held Sunday, April 8, from noon to 4 at the meeting room in Rick's building, 2001 Lincoln Street. Volunteers may bring beverages if desired.

Action Items:

- Rob Flyer for July Sectional

- Mary Ann Email potential mentors

- Margaret Review options for name tags

Next Meeting: April 7, 2018, at 9:45 AM at Denver Metro Bridge.

Adjournment: 11:55 AM

Respectfully submitted,

NANCY RASSBACH
Secretary 2018
Unit 361