

## Minutes of Board Meeting Unit 361

**Date:** January 4, 2020

**Location:** Denver Metro Bridge Club

**Time:** 10:05 AM

**Attendees:** Wayne Eckerling, Rick Gardner, Donna Givner, Carol Gumpert, Vard Nelson, Rita Simas, Bob Stansbury, Rob Vetter, Ed Yosses,

Jennifer O'Neill (via phone)

Penny Coffman (Legal Counsel)

The meeting was called to order by President Rick Gardner

### **Minutes:**

Minutes from the December meeting were approved.

### **Financial:**

- Ed submitted his Treasurer's Report showing balances on December 31, 2019 totaling approximately \$16,000 more than our balances on December 31, 2018.
- It was decided that purchases over \$250 would need board approval in advance (approval can be via email).

This decision was clarified post-meeting to state that it applies only to unbudgeted items ("pop-up expenses"). Previously budgeted items, including those over \$250, do not require further approval before purchase.

- It was further decided that contracts relating to sectionals and regionals be reviewed in detail by the entire board before being signed.

### **Other Action Items:**

- Bob received approval to replace the cart being used for partnership supplies.
- In response to questions about insurance for the Unit and board members, Penny confirmed we do have liability insurance as well as errors and omission insurance. She also suggested that photographs be taken when a potential liability issue arises.

### **Sectional Report:**

- Set-up: Tables will be delivered to Jeffco Thursday morning. Available board members are asked to help with set-up beginning at 1:00 PM on Thursday.
- Hospitality: Rita reported on plans for meals at the January sectional. A box lunch from Subway will be offered on Friday and Papa John's pizza and salad will be served on Saturday to those players purchasing lunch tickets each day. A hot lunch served by Nosh Catering will be provided to all players on Sunday. Desserts purchased elsewhere will also be served. The Sunday meal is partially subsidized by the Unit as has been the practice in the past. Rita has arranged for kitchen help at various times on all three days and will look into a vegetarian option for Sunday.
- Partnerships: Vard reported the Ambassador program has been very successful with lots of volunteers. Those who were not paired up with players looking for partners were sent home from the November sectional but provided free play vouchers for a future tournament. There was much discussion about who else should get free plays: players who signed up earlier looking for partners and didn't get them, people who came to the venue without a partner and couldn't get one, etc. It was finally decided that free plays would be awarded on a case-by-case basis and all board members could use their own judgment in determining eligibility.

### **Regional Planning:**

- Wayne set up the first planning meeting for Monday, January 13 at 2:30 PM at Denver Metro Bridge Club. Rita, Carol and Julie will be attending along

with any other available Board members who wish to participate in the planning.

- The Pro-Am event is being planned by Shelbie Bastiaans, Jennifer O'Neill and Sheryl Siegel. Carol will send the Board a copy of their first proposed flyer to players with 5-299 masterpoints for Board input. One change this year is that the event running concurrently with the Pro-Am will be limited to players with less than 1500 masterpoints. Hopefully this will encourage greater participation in the Pro-Am by members over 1500.

#### **Mentor Program:**

- Ed reported there were 139 mentor/mentee partnerships this year and less than the budgeted amount was spent on the program. Donna will be assuming responsibility for the program this year.

#### **I/N Tournament:**

- Wayne reported this tournament is scheduled for April 18-19 this year. Flyers are ready to go. Changes to card fees will probably go into effect after this tournament.

#### **Front Range Challenge:**

- Rick reported an effort to get the Boulder and Northern Colorado Units to join Denver and Colorado Springs in this annual event. Format, location and other details would need to be worked out.

#### **District 17:**

- Jennifer reported on changes to ACBL email procedures. She will meet with Carol and Rob to discuss our options.

#### **Next Meeting:**

The next Unit Board meeting is scheduled for Saturday, February 8, 2020 at 10:00 AM at Denver Metro Bridge Club.

**Adjournment:**

Meeting was adjourned at 11:40 AM.

Respectfully submitted,

Donna Givner