

Denver Unit 361 Board Meeting, September 17, 2022

Attendees: Carol Gumpert, Julie Clark, Kathy McMahon, Rita Simas, Kevin Stansbury, Paul Perkowski, Susan Grauer, Ed Yosses, Kathleen Kelly, Vivian Heggie, Jennifer O'Neill, Margaret Devere, Penny Coffman

9:09 Meeting began

August meeting minutes approved.

August financial report: Ed submitted via email. Thank you, Jennifer, for helping to get us some financial relief from the District. Possible people to do an audit are Carolyn Newcomb or Jerry Raney. Ed will contact them.

New Members: Welcome to Kevin, Paul, and Kathy. We each described our current roles.

Julie reviewed Board Functions:

Running Tournaments: 4 sectionals, 1 Regional, 2 I/N sectionals.

Education fund (Ed): mentoring program, funds for education grants (not well utilized), Front Range Challenge: Colorado Springs, Boulder, Ft. Collins (No. Colorado), Denver.

Communications: Table Talk, flyers.

Caddie Chair: Paul was volunteered to do this.

Supplies/Equipment: Kevin

Election: 2 year terms for each position. Kathy and Paul's are up for election this year, held at November Tournament.

Who are the others being slated? The Board presents a slate of 5 people for the open positions. Table Talk is sent out describing the slate and nominated people. Please submit a few lines about yourself and why you want to be on the Board, to be in next Table Talk email. If someone else is interested in joining the Board, the process is for them to submit a request to the board with at least 10 signatures, at least 2 weeks before the November vote. In this case, a paper ballot is used at the November meeting.

Position write-ups: 2 people were assigned to review the writeups with the originator, prior to the October meeting. Will be added to November meeting for final approvals. Detailed 'in case I am hit by a bus' descriptions should be done. There can be spreadsheets, checklists, sub-procedures referenced. Also, review any current, relevant procedures to see if updates are needed.

Responsibility	Reviewers
Hospitality (Rita)	Paul, Susan
Caddies (Paul)	Susan, Penny
Vice Pres (Susan)	Penny, Ed
Legal Consult (Penny)	Ed, Julie
Treasurer (Ed)	Julie, Carol
President (Julie)	Carol, Margaret
Secretary (Carol)	Kathy, Jennifer
I/N Chair (Kathy)	Jennifer, Kathleen
District Rep (Jennifer)	Julie, Margaret
ProAm (Jennifer)	Kathy, Kevin
Supplies (Kevin)	Margaret, Kathleen
Webmaster (Margaret)	Kathleen, Vivian
Tournament Chair (Kathleen)	Vivian, Rita
Communications (Vivian)	Rita, Paul

Regional: Wayne and Don, reported by Julie. Budget and flyer are approved. Hotel link is not working because the Hotel has not put it online yet. Should be okay once they do.

Alternate sites for 2024 were identified. Both would give us 2-year contracts, \$15K food/beverages, 800 room nights:

Hyatt near UCHHealth: Excellent site, plenty of room for us. Downside is room costs: \$175 king, \$190 for 2 queen beds.

Doubletree at DTC: 6600 and 3800 sq ft rooms are adequate for now but doesn't allow for much growth. Rooms are \$139. Downside is few and small bathrooms (2-3 stalls in various locations throughout the hotel). Possibly have Directors stagger hospitality breaks.

Renaissance – rooms are \$129.

Front Range Challenge: Susan. Oct 16.

She is checking points of teams and is flexible on them if needed. Flight B for Denver still needs a person. Boulder has 2 teams. Rita will provide/coordinate the food (pizza) and cleanup. Will investigate Dominoes (\$8 for 3 items) vs Papa John with possible 25% discount (Susan will check into this). \$80 per team including lunch, Ed will collect the money. Any profits are proportionally distributed back to home units. Denver updates the plaque on the trophy.

November Sectional: Theresa is Director.

Update flyers with Sanction number 2311318. Some other tournaments had new sanction numbers because of date changes. Kathleen will send to Vivian and Carol for flyer update and ACBL submission. Also, some tournaments still show Tom Barrett for Partnerships. Carol will check on them and communicate with ACBL (Crystal Mann) about it.

Theresa would like to go cashless. It is easier and timesaver for Director. Ed will send out percentage using Cash vs. Credit cards from July Sectional. Need to continue to discuss this.

We are in the Main Hall (same as March sectional). Kathleen has been trying to contact Lexie because our contract charges us for Main Hall and East Hall which we only will use as a passthrough for crates.

Need better signage to avoid player frustration on where to go: Arapahoe said they will do that.

Chairs: Kathleen has had no response from Lexie on this, will pursue it.

Hospitality (Rita): Subway for Fri and Sun lunch, Pizza for Saturday (Papa John).

Susan will lead the tournament in Julie's absence.

Vaccinations: have enough bracelets. No need to check a list if you know the person has been playing. New people, not on the list, can be added so they are in place the next days. Kathleen – ask Scott Humpreys if there is a legal reason to collect names and attendance.

Kathleen – will get coat racks again.

Cowboy delivery will be Thursday, Nov 3. Kathleen will go there in advance and mark which crates are needed. They will call Kathleen when they are being delivered. We should all be there Thursday at 3:30 to set up. Also, need to clean the Guide Cards. Susan will bring PineSol (and paper towels?).

Volunteers needed for vaccination tables and lunch tickets and distribution.

Carol will get printer, camera, and camera paper from Julie. Vivian can accept cell phone pictures and even prefers it. Vivian will submit an expense invoice to Ed.

I/N Sectional: Oct 8-9 at Metro: Kathy

Rita is handling food and cleanup (including bathrooms), with any help offered.

Theresa is Director.

Need volunteers for 'Ask an expert' table to answer questions at lunch and/or after the game.

Flyers for future tournaments should be there – November, January, Regional, and Spring I/N April tourney.

Preregistration – not required but we have 7 pairs already.

Volunteers needed to move tables and chairs to/from other large room on Friday and Sunday.

Education/300-1000 pts member improvement:

Kathy held a focus group of 10 people in Zoom. They indicated that they would like Mentors, Some worried about Covid.

The existing mentor program is not utilized well (Small payment for last quarter). It is not well advertised and many people don't know about it. Possibly do Posters, flyers, coordinate with current Teachers – ask them to encourage participation. We need more Mentors and Mentees.

How to encourage more mentors? May be more interested in 300+ than <300 pts. Let them choose their mentees, available for online or face-to-face, Mentor of the year award. Get mentee/mentor feedback. Have smaller structure e.g. home game with 2 mentor/mentee pairs.

Committee assigned: Kathy, Kevin, Paul, Ed – how to train mentors (e.g. expectations to review hands after the game). How to advertise. What are the rules.

Stanchions: Julie. In poor condition, need replacement. Julie shows a version created from PVC pipe which looked clean and neat, and easier to maintain. Unanimous vote to pursue this. Try to replace them in time for the January tournament.

Complaints and Suggestions: Julie. Julie gets them if they come from the website. If you get any, make sure they are submitted to Julie to review and present on meeting agenda.

I/N Regional, July 2023. Kathy.

Lucille (Ft. Collins) was upset that we were 'taking it over'. Apparently, there was a decision years ago to alternate the game between No. Colo and Denver each year. Jennifer indicated that D17 has only 3 I/N regionals. 2 are currently in Phoenix and 1 in Colorado. She will bring up to the District that decisions need to be made on 3 tournaments and how to allocate them. Sharon (No Colo D17 rep) should discuss the situation with Lucille as well. Assuming Colorado will continue to have 1 Regional each year, Julie should reach out to Lucille (No Colo) and Bud (Co Spgs) to come up with a plan for future years.

Website: Margaret. It is OK for us to post the directory online (no ACBL issues about it). There is an enhancement list that has not yet been addressed. Paul – directory wasn't working for him. He will get with Margaret about it.

Partnership form online goes to partnership chair. Is it confusing to have so many ways to request partnerships? Online form, Signup Genius, QR code on flyer, emails, phones, etc. Form was used by some before the Regional. Decided by Unanimous vote to keep these multiple methods of access and reformat this section of the Flyers so it doesn't look as confusing. Vivian will rework it on the flyer and send out for review.

D17 update: Jennifer. Cindy Shoemaker was elected as rep to ACBL. We are now District 17 and Region 10 (Region 10 has only 1 district but other regions may have multiple districts). Fall 2024 National will be in Las Vegas.

Wall of Fame: Margaret. Currently in draft webpage which people liked. It is for people who are deceased and the entries started with those that had an award or Regional game named after them, since we are removing their names from awards. Awards are going to be renamed to reflect what they are an award for (e.g. Most points at I/N tournament). Unanimous vote to call this 'Wall of Fame'. Need a procedure on how people can make nominations for inclusion and what criteria is used to decide if someone should be included or not. Would like members to be able to nominate people for Board review. ACBL site has a nomination form for volunteers, etc. with some criteria – can be used as starting point example. **Committee assigned** to develop these processes and guidelines= **Vivian, Susan, Paul.**

Next meeting: October 15, 2022 9:00 am at Eloise May Library.

11:28 meeting adjourned.